

## Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	20.40%	17%
Tenancy set up From	£420.00	£350.00
Credit references (per applicant and per guarantor)	£78.00	£65.00
Deposit registration (per Security Deposit)	£60.00	£50.00
Gas safety check	£79.20	£66.00
Energy Performance certification	£55.00	£45.83
Electrical Installation Condition Report and Portable Appliance Test From	£196.68	£163.90
Legionella risk assessment	£79.20	£66.00
Tenancy renewal	12.00%	10%
Tenancy check in From	£30.00	£25.00
Tenancy check out From	£30.00	£25.00
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£105.00	£87.50
2 bed*	£140.00	£116.67
3 bed*	£170.00	£141.67
4 bed*	£220.00	£183.33
5 bed*	£287.00	£239.17
Additional fee, in addition to the above, if fully furnished	£20.00	£16.67
Additional requested property visits (per visit)	£120.00	£100.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50.00
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£240.00	£200.00
Drawing up of documentation if not included in Service level	£36.00	£30.00
Early termination of management service with a sitting tenant	£900.00	£750.00
Administration fee for withdrawing from an offer of a tenancy	£900.00	£750.00
Provision of duplicate documents or statements	£12.00	£10.00
Cutting of keys (per key) From	£12.00	£10.00

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<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£105.00	£87.50
2 bed*	£140.00	£116.67
3 bed*	£170.00	£141.67
4 bed*	£220.00	£183.33
5 bed*	£395.00	£329.17
Additional fee, in addition to the above, if fully furnished	£20.00	£16.67
Additional requested property visits (per visit)	£120.00	£100.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50.00
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£240.00	£200.00
Drawing up of documentation if not included in Service level	£36.00	£30.00
Early termination of management service with a sitting tenant	£900.00	£750.00
Administration fee for withdrawing from an offer of a tenancy	£900.00	£750.00
Provision of duplicate documents or statements	£12.00	£10.00
Cutting of keys (per key) From	£12.00	£10.00

## Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	20.40%	17%
Tenancy set up	£420.00	£350.00
Credit references (per applicant and per guarantor)	£78.00	£65.00
Deposit registration (per Security Deposit)	£60.00	£50.00
Gas safety check	£91.20	£76.00
Energy Performance certification	£67.00	£55.83
Electrical Installation Condition Report and Portable Appliance Test From	£208.68	£173.90
Legionella risk assessment	£91.20	£76.00
Tenancy renewal	12.00%	10%
Tenancy check in From	£30.00	£25.00
Tenancy check out From	£30.00	£25.00
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£105.00	£87.50
2 bed*	£140.00	£116.67
3 bed*	£170.00	£141.67
4 bed*	£220.00	£183.33
5 bed*	£395.00	£329.17
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£360.00	£300.00
Drawing up of documentation if not included in Service level	£60.00	£50.00
Early termination of management service with a sitting tenant	£900.00	£750.00
Administration fee for withdrawing from an offer of a tenancy	£900.00	£750.00
Provision of duplicate documents or statements	£18.00	£15.00
Cutting of keys (per key) From	£18.00	£15.00
Service of statutory notices to recover possession (per notice)	£120.00	£100.00

## Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	13.20%	11%
Tenancy set up	£420.00 inclusive of VAT	
Credit references (per applicant and per guarantor)	£78.00	£65.00
Deposit registration (per Security Deposit)	£60.00	£50.00
Gas safety check	£91.20	£76.00
Energy Performance certification	£67.00	£55.83
Electrical Installation Condition Report and Portable Appliance Test From	£208.68	£173.90
Legionella risk assessment	£91.20	£76.00
Tenancy renewal	12.00%	10%
Tenancy check in From	£300.00	£250.00
Tenancy check out From	£300.00	£250.00
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£105.00	£87.50
2 bed*	£140.00	£116.67
3 bed*	£170.00	£141.67
4 bed*	£220.00	£183.33
5 bed*	£395.00	£329.17
Additional fee, in addition to the above, if fully furnished	£20.00	£16.67
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£360.00	£300.00
Drawing up of documentation if not included in Service level	£60.00	£50.00
Administration fee for withdrawing from an offer of a tenancy	£900.00	£750.00
Provision of duplicate documents or statements	£24.00	£20.00
Cutting of keys (per key) From	£18.00	£15.00
Service of statutory notices to recover possession (per notice)	£120.00	£100.00